

Anderson School District

STUDENTS

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Discretionary Nonresident Student Attendance Policy

The Board, recognizing that its resident students need an orderly educational process and environment, free from disruption, overcrowding, and any kind of violence or disruptive influences, hereby establishes criteria for the discretionary admission of nonresident students.

Requests for Admission

Any out-of-District student may apply for admission to Anderson School. The Administrator will ensure that a copy of school policy regarding an out-of-District application, a letter of request, and the application form will be given to the applicant family when the family makes a formal request to the District. Application forms are available at any time. Requests for the upcoming school year shall not be submitted prior to the January preceding the fall for which enrollment is applied. Requests by out-of-District students for District attendance will be reviewed in accordance with §§ 20-5-320 through 20-5-324, MCA. The Board will review this information before making a decision. Requests for the upcoming year may be heard beginning at the April Board meeting. Requests received after this time will be acted upon in the order in which the request was received. Each completed application form will be dated upon delivery to the school office. If a request is approved by the Board, approval will be given for one (1) school year or for the remainder of the current school year. Out-of-District students must reapply each year for admittance.

Conditions for Accepting Out-of-District Students

The following conditions must be met before an out-of-district request will be approved.

1. The school must have adequate resources and facilities to properly serve the student.
2. Acceptance of the student will not violate state accreditation class size recommendations.
3. Acceptance of the student will not cause any class to exceed fire code occupancy limits.
4. The student must be in good standing in his/her current school.
5. A parent or guardian must agree to provide transportation for the student. Bus transportation will not be provided to and from the residence of an out-of-district student unless their residence is on an existing route and there is room on the bus.

Conditions for Terminating Out-of-District Student Positions

Out-of-District students will be discharged:

1. If the school is unable to provide the resources and facilities specified in policy criteria for class size, students will be discharged in reverse order of acceptance or, if possible, at the end of the academic year.
2. If the student exhibits inappropriate deportment.
3. At the end of the academic year that placement is granted.
4. Any unused tuition will be prorated and refunded.

Placement Priorities

The Board recognizes its obligation to accept out-of-District students meeting mandatory placement criteria established by state law. Once these obligations have been met, applications will be given priority in the following order:

1. Students who attend the school the preceding year. The number of years attending will also be considered a factor in favor of continued placement.
2. Currently attending Anderson out-of-District students must apply by April 1st preceding the academic year of enrollment to retain their priority status. If students do not meet the April 1st deadline, their applications will be considered on a chronologically received basis with all other new out-of-District applications. Completed forms will be dated upon delivery to the school office.
3. Students who have siblings attending the school.
4. Students who have previously attended the school.
5. Students whose legal residence is directly adjacent to the boundaries of the District, and whose parent or legal guardian owns property in the District.
6. Students whose legal residence is directly adjacent to the boundaries of the District.
7. Students whose parent or legal guardian owns property in the District.
8. When all of the above criteria are equal among applicants, the order in which the application was delivered to the school office will be the deciding factor in approving applications.

Tuition

Tuition will be charged, and computed as determined by state law, to any student accepted.

1. If there is a sending district, that district will pay the tuition, which will be computed on the actual school year attended and be paid in full the following school year.
2. **Tuition paid privately:** Tuition shall be paid at the rate set by the Office of Public Instruction. Payment of fees must be made in the following manner:
 - a. 1/2 payment, of total due, made by August 31 of the current school year.
 - b. Remaining tuition payment is due by December 11 of the current school year.

The Board will not admit any student expelled from another school district.

Students not currently enrolled in a school will be tested to determine placement.

Legal Reference:	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Attendance with discretionary approval
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and transportation
	§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
	§ 20-5-323, MCA	Tuition and transportation rates
	10.10.301B, ARM	Out-of-District Attendance Agreements

Policy History:

Adopted on:

Revised on: 6/12/07, 11/11/2010



ANDERSON SCHOOL DISTRICT # 41
10040 Cottonwood Road
Bozeman, MT 59718

Verification of receiving School Policy
5.100 Admission

Date: _____

We have received the policy and understand that is is a request for a one-year placement which is dependent upon availability of resources and space at Anderson School. We realize that the application process must occur each spring for the upcoming school year, and that there are not guarantees for placement from year to year.

We have received:

- A copy of the district application.
- A copy of the Anderson School District Board Policy regarding admission for out-of-district students.
- The out-of-district forms have been received for:

Thank you for your consideration.

Parent Signature