

Anderson School District #41
Regular School Board Meeting
October 13, 2011

The regular meeting of the Board of Trustees, Anderson School District #41 was held in the Science and Math Room at Anderson School, October 13, 2011 for the purpose of considering business to come before the Board of Trustees, Chair Joe Long presided.

Vice-Chairperson Cynthia Bradford-Lencioni called the meeting to order at 7:06 p.m.

Trustees Present Joe Long (7:15 pm), Cynthia Bradford-Lencioni, Chris Catlett, Scott Stroh, Gene Miceli

Trustees Absent

Staff Present Jeff Blessum: Superintendent; Tanya Roberts: Business Manager/Clerk, Nancy Becker: Teacher, Paula Schultz: Teacher, Sandy Wilson: Teacher.

Visitors Present Jen Wold

Minutes Motion to approve the minutes from September 15, 2011.
Motion: Trustee Catlett
Seconded: Trustee Miceli– passed unanimously.

Correspondence There was none.

Committee Reports

Anderson Parent Council Jen Wold reported the APC meeting had been held the night before and Bozeman High School Superintendent Kirk Miller attended to talk about the High School and answer any questions. They also elected the new APC leadership at this meeting. Ms. Wold reported the Believe Fundraiser had raised approximately \$5,000, and they approved approximately \$2,800 in teacher requests. She reported that a community Bingo/Game night was scheduled for November 11th and plans were underway for November 22nd Grandparent’s Day. The committee is also making plans for the March 30th Spring Fundraiser.

Safety Committee Superintendent Blessum reported that a Safe Routes to School committee meeting was scheduled for November; there are preliminary drawings available in his office if anyone would like to see them. Superintendent Blessum stated that the crisis manual had been updated and that fire and earthquake drills had been completed and that a lock down drill would be scheduled next.

Facilities Committee Superintendent Blessum reported that the walk-in freezer was up and running. Mr. Blessum reported he had met with Trustee Stroh on the office remodel and to discuss updating the School’s HVAC system. The total cost of an upgraded HVAC system would be approximately \$70,000, and the cost of the first stage would be \$12,000. Trustee Bradford-Lencioni stated that it would be helpful for the board to create a priority list and a timeline for potential facility upgrades/projects. Trustee Miceli stated his concern with the security of a padlock on the new walk-in freezer and how easily it could be broken. He stated that maybe the Board should consider getting a camera for security purposes.

Wellness Committee Superintendent Blessum reported that the wellness committee was comprised of Lolly Wagner, Dan Ferguson, Sally Donch and himself. Their first meeting was scheduled for

the first week in November. Superintendent Blessum asked that any Board member contact him if they would like to be on this committee.

**Public Participation on
Non-Agenda Items**

Chair Joe Long reminded those in attendance that no names are to be used in the conversations and no decision can be made since any discussion is not on the agenda. There was no public participation on Non-Agenda items.

**Superintendent's
Report**

See attached Report

RTI (Response to Intervention) Presentation: Title 1 Teacher, Nancy Becker and Resource Teacher, Paula Schultz presented to the board the tools used to assess students and how that data is used to address those students' needs throughout the year and for that child's career at Anderson School. Ms. Schultz also explained to the Board that the committee is currently focusing on how to better meet the needs of the gifted students and developing that program.

Teacher, Sandy Wilson reported on the proposed new teacher evaluation tool. She stated that this format will give the teacher's more insight on improvement plans and the direction they need to go.

Old Business

Annual Agenda

November Agenda:
Policy Review
Endowment Fund Update
Technology Committee Report
Distribute Superintendent Evaluation

**New Business
Action**

Approve Jeff Blessum &
Gene Miceli to the
Gallatin County
Transportation Board

Motion to approve Jeff Blessum & Gene Miceli to the Gallatin County Transportation Board:

Motion: Trustee Catlett

Seconded: Trustee Miceli - passed unanimously

Personnel

Approve Appendix E:
2011-12 Teacher's
Contract

Superintendent Blessum recommended approving Appendix E to the 2011-12 Teacher's Contract.

Motion to approve Appendix E: Evaluation Forms. Teachers Contract 2011-12:

Motion: Trustee Bradford-Lencioni

Seconded: Trustee Catlett - passed unanimously

Accept Para-Educator's
Letter of Resignation

Superintendent Blessum recommended accepting Katherine Rossell's letter of resignation. He stated that she needed to return home for family matters and that she would be missed at Anderson School.

Motion to accept Katherine Rossell's resignation letter:

Motion: Trustee Bradford-Lencioni

Seconded: Trustee Miceli - passed unanimously

Hire SPED Para-
Educator:

Superintendent Blessum recommended hiring Lyndsay Whirley as a special education Para-Educator-Preschool/Kindergarten at \$10.35/hour and not to exceed 37.5 hours/week.

Motion to hire Lyndsay Whirley as a SPED Para-Educator at \$10.35/hr and not to exceed 37.5 hours/week; concurrent with a successful background check.

Motion: Trustee Catlett

Seconded: Trustee Miceli - passed unanimously

Hire Girl's Basketball
Coaches:

Superintendent Blessum recommended hiring Tracy Stoneberg and Jessica Johnson as the 2011 Girls Basketball Coaches with a stipend of \$500 each.

Motion to hire Tracy Stoneberg and Jessica Johnson as the 2011 Girls Basketball Coaches with a stipend of \$500 each:

Motion: Trustee Catlett

Seconded: Trustee Stroh - passed unanimously

Hire Choir Director:

Trustee Catlett recommended that the Board allow Superintendent Blessum to fill the Choir Director position and that the pay be concurrent with the extra-curricular Orchestra and Band Stipend.

Motion to hire the Choir Director with a stipend prorated and concurrent with the extra-curricular Orchestra/Band Stipend:

Motion: Trustee Bradford-Lencioni

Seconded: Trustee Miceli - passed unanimously

Discussion Items

History of Homelands
Development LLC
Donation

Trustee Bradford-Lencioni reported on the history of the \$124,500 donation given to Anderson School from Homelands Development LLC. She stated the funds were used to pave the school parking lot, upgrade the School's HVAC system, purchase a walk-in freezer for the food service program, and \$10,000 toward Anderson's Endowment Fund. She stated the importance of the School recognizing these donations and cultivating and maintaining long term relationships with donors. The Board agreed that a file should be kept by the Business Manager on all donations that are received, and to have future discussions on how to best recognize donors.

Technology Committee
Report

Trustee Bradford-Lencioni reported from the Technology Committee that they were working on creating Google Applications for the Staff, updating the technology inventory spreadsheet, and evaluating all technological needs for Anderson School. She stated that Anderson School was still in the running for the RUS Grant and would hope to hear soon

on the status. Superintendent Blessum reported that APC representative, Tanya Baker-Cunningham, may have a donor who would give a Smartboard to every classroom.

1st Reading Policy #5630
Cell Phone/Electronic
Devices

The Board reviewed MTSBA revised policy on staff use of cellular phones/electronic devices. Chair Long stated if trustees had any questions with this policy that they contact MTSBA staff attorneys for clarification before the next meeting.

Quarterly Budget Report

Business Manager Roberts presented a condensed quarterly budget report. She also projected the 2012-13 maximum general fund budget based on the Oct. 3, 2011 enrollment count. She said that we should be able to reach the maximum budget without going to the voters due to the out of district tuition dollars that the district receives. Ms. Roberts also reported on the Quarterly loss in the Endowment Fund. The Board agreed to put the Endowment Fund discussion on the November Agenda.

**Approval of Warrant
Report**

Motion to approve claim warrants #37188 - #37195, #37205-37249 ACH claims: 89705-89737, Payroll Claims: #2857-#2859, #2861-#2887.

Motion: Trustee Catlett

Seconded: Trustee Miceli – passed unanimously.

The next regular board meeting will be held Tuesday, November 8, 2011, at 7 pm.

Adjournment

No objection to adjournment at 8:45 p.m.

Submitted by: _____
District Clerk

Board Chair

Date