

Anderson School District #41
Regular School Board Meeting
November 12, 2009

The regular meeting of the Board of Trustees, Anderson School District #41 was held in Room 7 of the Anderson Brown School, November 12, 2009 for the purpose of considering business to come before the Board of Trustees, Chair Joe Long presided.

Chair Joe Long called the meeting to order at 7:05 p.m.

- Trustees Present** Joe Long, Kristi Mills, Walt Zidack, Cynthia Bradford Lencioni
- Trustee Absent** Chris Catlett
- Staff Present** Jeff Blessum, Superintendent, Linda Svensrud, Business Manager
- Visitors Present** Tom VanHoose, David Hinchcliff, George DeVries, Elizabeth Harris, Aleisa Selvig
- Minutes** Motion to approve the minutes from October 12, 2009.

Motion: Trustee Mills
Seconded: Trustee Zidack – passed unanimously.
- Correspondence** Thank you was received from Terrell’s Office Machines.
- Committee Reports**
- Anderson Parent Council No formal report was received. Superintendent Blessum updated board members on recent Parent Council activities. The carnival will be held Saturday, November 14. A poinsettia sale is currently being held. Teacher appreciation day will be December 18. Parent Teacher conferences will be held in early December, and Parent Council will be providing a chili dinner for staff members. Parent Council meetings are held monthly at 2:00 at the school.
- Safety Committee Trustee Lencioni reported on the recent safety committee meeting. Fire drills and the lock down went well. The engineer has been in close contact with Trustee Lencioni and Superintendent Blessum regarding the Safe Routes to School process. Meetings are being set up with former board members regarding the next steps. If a grant writer can be found, a phase II Safe Routes to School may be submitted, but the deadline is December 31.

Trustee Lencioni attended the MCEL conference and came away with many ideas. The round table discussion with all trustees was very helpful.
- Wellness Committee No formal report was received.
- Facilities Committee Trustee Zidack updated board members regarding school facilities. The storage addition is completed and the only remaining item to be completed is painting the doors to the addition. A metal storage addition will be added to the Bus Barn for Drama storage.
- Endowment Fund No formal Endowment Fund was received.
- Public Participation on Non-Agenda Items** Chairperson Joe Long reminded those in attendance that no names are to be used in the conversations and no decision can be made since any discussion is not on the agenda.

No formal public participation was held.

Superintendent's Report

Superintendent Blessum presented the attached Superintendent's Report. The Curriculum committee is meeting and transition of 8th graders is being discussed. Algebra will not be offered at the high school for 9th graders. Geometry will be offered instead.

Superintendent Blessum updated board members regarding a potential Anderson School Board retreat. A committee should be formed to plan the retreat. Teacher evaluations are being completed. The Maturation program will be held December 16.

Old Business

Review of Action Items The Action Item list was reviewed by Board members.

Annual Agenda Discussion of the annual agenda was held.

New Business

Action

AFLAC Presentation David Hinchcliff, AFLAC representative, presented information to board members regarding the possibility of including AFLAC accessibility to all staff members. Mr. Hinchcliff thanked board members for allowing him to do a presentation. Staff members have major medical, but AFLAC is a supplemental/voluntary benefit. AFLAC is a plan that offers cash in addition to major medical. There are many plans offered under the AFLAC umbrella. AFLAC is rate stable and it is portable at the same group rate. At the time of a claim, David is able to personally help process the claim. Staff members can pick and choose what is important to them. Mr. Hinchcliff would meet with teachers as a group and/or individually.

Motion to allow Anderson School to set up a time to allow Mr. Hinchcliff to make a presentation to staff.

Motion: Trustee Mills
Seconded: Trustee Lencioni – passed unanimously.

Anderson 403 (b) Plan Update/Presentation

Elizabeth Harris, United Pension Administration Representative did a short presentation on 403 (b) plans. Ms. Harris thanked board members for letting her attend the board meeting. The main problem is that current "free" 403 (b) administrators have become less free and in some cases the administrators are charging large fees for administration of the plan. Aggregating many businesses/schools that included standardization, and is legal would reduce costs for those involved.

True independence is brought to the table. UPA is able to work with any finance advisor in the State of Montana. United Pension Administration has excellent automated systems, customized software and excellent recommendations. Current clients include 401 (k) clients as well as 403 (b) clients. The idea is to make 403(b) plans look like 401 (k) plans.

UPA does genuine third party administration. District requirements include plan years coinciding with an academic year. A short year would be 1-1-10 to 8-31-10, thereafter coinciding with the academic year. One change with UPA would be there will be no

hardship distributions in this plan. The responsibility with policing this would be placed on the school district. If this is not done correctly, the entire 403 (b) plan could be in jeopardy.

Any five investment vendors (institutions providing investments) are included in the annual flat fee. They will work with investment advisors as well. They do not anticipate raising fees for at least three years unless internal costs raise and will keep that at no more than 10%. UPA is not a common remitter so the district will need to send checks to their various vendors each month.

Discussion was held regarding this proposal. The proposal was tabled and will be put on the December agenda.

Personnel

Hire Basketball Coaches Motion to hire Tracey Stoneberg as basketball coach for 5th and 6th grade.

Motion: Trustee Mills

Seconded: Trustee Lencioni – passed unanimously.

Hire Food Service
Assistant

Motion to hire Mike Pilon as Food Service Assistant at .75 FTE.

Motion: Trustee Zidack

Seconded: Trustee Lencioni – passed unanimously.

2nd Reading
Policy #5254

A 2nd reading was held on Policy #5254, Payment of Employer Contributions and Interest on Previous Service and Policy #5254F, Employer Payment.

Motion to approve Policy #5254, Payment of Employer Contributions and Interest on Previous Service with not pay on lines 20 and 23 and Policy #5254F, Employer Payment with not pay on the form.

Motion: Trustee Mills

Seconded: Trustee Lencioni – passed unanimously.

2nd Reading
Policy #5338

A 2nd reading was held on Policy #5338, Payment of Interest on Employer Contributions for Workers Compensation Time.

Motion to approve policy #5338, Payment of Interest on Employer Contributions for Workers Compensation Time with not pay on line 18.

Motion: Trustee Lencioni

Seconded: Trustee Mills – passed unanimously.

2nd Reading Reading
Policy #8105

A 2nd reading was held on Policy #8105, School Bus Replacement.

Motion to approve Policy #8105, School Bus Replacement.

Motion: Trustee Mills

Seconded: Trustee Zidack – passed unanimously.

