

Anderson School District #41
Regular School Board Meeting
January 12, 2011

The regular meeting of the Board of Trustees, Anderson School District #41 was held in the Science and Math Room at Anderson School, January 12, 2011 for the purpose of considering business to come before the Board of Trustees, Chair Joe Long presided.

Chair Joe Long called the meeting to order at 7:00 p.m.

Trustees Present Joe Long, Cynthia Bradford Lencioni, Chris Catlett, Gene Miceli, Walt Zidack

Trustees Absent

Staff Present Jeff Blessum, Superintendent, Tanya Roberts, Business Manager/Clerk

Visitors Present Jen Wold, David Fowler

Minutes Motion to approve the minutes from December 9, 2010.

Motion: Trustee Chris Catlett
Seconded: Trustee Walt Zidack – passed unanimously.

Correspondence Chairperson Long reported on a letter received from Governor Schweitzer’s Education Policy Advisor, Mr. Villa. It stated that the Governor’s proposal was to put more dollars from oil revenues toward funding statewide education. Currently half goes to the state general fund and half is kept by the local school districts that have oil revenues. The letter stated that this proposal did not receive support from MTSBA or MREA.

Committee Reports

Anderson Parent Council Jen Wold reported that the Parent Council has been discussing plans of a spring fundraiser. They have also had discussions on upkeep and work at the Red School House.

Safety Committee Trustee Lencioni presented a map of a proposed trail route to Anderson School. She would like input from the Board as to where they think it should run and if it should be scaled back to make the project more feasible. She stated that her next planning meeting is scheduled for January 20, 2011.

Facilities Committee Trustee Zidack reported that the roof leak had been fixed and heat tape has been installed.

Wellness Committee Superintendent Blessum has been meeting with Dan Ferguson on an Action Guide for Anderson School. This plan reviews the school lunch program and student and staff wellness issues. He stated that Mr. Ferguson wants to organize a bike rodeo for this spring. Other topics they are looking at are food sold at concessions and treats brought to school for birthday parties.

**Public Participation on
Non-Agenda Items**

Chairperson Joe Long reminded those in attendance that no names are to be used in the conversations and no decision can be made since any discussion is not on the agenda.

There was no comment.

**Superintendent's
Report**

Superintendent Blessum presented the attached Superintendent's Report.

Superintendent Blessum stated that The Sound of Music auditions will be beginning January 24th. The performance will be Friday, April 15th at 7pm and Saturday, April 16th at a matinee time.

Superintendent Blessum reported that several teachers will attend RtI training on January 18th and 19th. He also reported that input was being received on the staff evaluation tools and matrix. Superintendent Blessum stated that Marie Christiaens will be student teaching with Ms. Kline from Jan. 10th- April 22nd. Superintendent Blessum reported that the Gallatin County Special Education Cooperative has approved Mrs. Laura Wright as Anderson's new speech pathologist. She started Thursday, January 6th.

Superintendent Blessum reported that students in grades 4 and 8 would be participating in the National Assessment of Educational Progress (NAEP). The assessment will be given on Thursday, February 10th, in mathematics, reading, and science.

Old Business

Review of Action Items

Chairperson Long asked the board members to review the set of metrics for the Superintendent's evaluation and to e-mail their input back to him. Superintendent Blessum reminded the Board that per his contract the evaluation was to be completed by January 15th. Chairperson Long stated that he would assimilate feedback from the board and have something in writing by that date. The Board agreed to do so.

Trustee Lencioni requested that a Contract Negotiations Discussion be added to February's agenda. Their committee is gathering information on health insurance increases, and retirement and longevity payout liabilities.

Annual Agenda

Discussion of the annual agenda was held.

February Agenda:

2011/2012 School Calendar

Set Budget Committee

February Child Count due to OPI

Policy Review

Review of Yearly Goals

Extend Contract to Superintendent

Contract Negotiations

New Business

Action

**Out-of-District
Application**

Superintendent Blessum's recommendation is to approve application #5010511 IN.

Motion to approve Out-of-District Application #5010511IN in fifth grade for 2010-11, with attendance beginning Jan 13, 2011.

Motion: Trustee Lencioni
Seconded: Trustee Catlett - passed unanimously

Approve 2010
Audit Report

Chairperson Long asked if the response to the findings were the same as last year's. Business Manager Roberts replied that they were similar and due to the size and resources of the district these will continue to be repeat findings. She stated that there are good internal controls in place and that they will continually be monitored.

Motion to approve the 2010 Anderson School Audit.

Motion: Trustee Zidack
Seconded: Trustee Lencioni - passed unanimously

Approve Architectural
Bid Proposal

David Fowler presented his proposal for the front office renovation, offering 2 options. Option A: Would include minimal drawings completed in CAD to create schematic pricing. Cost: \$2,500. Option B: Full Architectural services which includes As-Built drawings, Schematic process, Design Development process, construction documents needed for permitting, and construction administration. Cost: not to exceed \$6,720.

Motion to approve Architectural Bid Proposal

Motion: Trustee Lencioni made a motion to approve Option A
Seconded: Trustee Zidack - passed unanimously

Personnel:

Hire part time 7/8th Girl's
Basketball Coach

Superintendent Blessum recommended hiring Karoline Rose and Kelsi Weaver as he middle school girls' basketball coaches, each receiving a \$500 stipend.

Hire part time 5/6th Girl's
Basketball Coach

Motion to approve hiring Karoline Rose and Kelsi Weaver as the middle school girls' basketball coaches, each receiving a \$500 stipend.

Motion: Trustee Zidack
Seconded: Trustee Catlett - passed unanimously

Accept Staff Member
Resignation

Superintendent Blessum recommended accepting Jessica Neely's letter of resignation, stating she had accepted a paraprofessional position in the Bozeman School District.

Motion to Accept Jessica Neely's Resignation Letter

Motion: Trustee Lencioni
Seconded: Trustee Zidack - passed unanimously

Hire Para-Educator

Superintendent Blessum recommended hiring Yana Neely as a part-time Para-Educator at \$10.00 per hour. He stated that she is also a part-time bus driver, part-time food service worker, and part-time after school aide.

Motion to Hire Yana Neely as a Part-Time Para-Educator at \$10/hour.

Motion: Trustee Zidack

Seconded: Trustee Lencioni - passed unanimously

Policies

1st Reading Policy #5255
Personnel Disciplinary
Action

A first reading was held on Policy #5255, Personnel Disciplinary Action. A second reading will be held in February.

1st Reading Policy
#3311(R) Firearms and
Weapons

A first reading was held on Policy #3311(R), Firearms and Weapons. The Board questioned the Chain of Command under option 3, in the event the Administrator is not in the building. Chairperson Long will follow up with MTSBA attorney Joe Brott before the February meeting. A second reading will be held in February.

1st Reading Policy
#5328 Family Medical
Leave

A first reading was held on Policy #5328, Family Medical Leave. Superintendent Blessum stated that MTSBA recommends this policy to District's with fewer than 50 employees. A second reading will be held in February.

2nd Reading Policy
#3310 Student
Discipline

A second reading was held on Policy #3310. Trustee Lencioni requested that the second reading of this policy be moved to the February Agenda to get the final revision passed.

2nd Reading Policy
#5328P Family Medical
Leave

Per MTSBA's attorney Joe Brott's recommendation the Board agreed to table adopting this policy procedure due to the District having fewer than 50 employees. This policy procedure will be posted in the staff room to stay concurrent with Federal Regulations per advice from Attorney Brott.

2nd Reading Policy #5122F
Authorization to Release
Information, Including
Consent to Fingerprint
Background Check

Motion to approve Policy #5122F, Authorization to Release Information, Including Consent to Fingerprint Background Check.

Motion: Trustee Catlett

Seconded: Trustee Lencioni - passed unanimously

2nd Reading Policy #3415,
3415P Management of
Sports Related
Concussions

Motion to approve Policy #3415, 3415P, Management of Sports Related Concussions.

Motion: Trustee Catlett

Seconded: Trustee Lencioni – motion carried 4-1. Trustee Miceli voted against.

2nd Reading Policy #5510F
HIPPA Release of
Information

Motion to approve Policy #5510F, HIPPA Release of Information

Motion: Trustee Catlett
Seconded: Trustee Zidack - passed unanimously

2nd Reading Policy #5253
Retirement Programs
For Employees

Motion to approve Policy #5253, Retirement Programs for Employees, as amended.

Motion: Trustee Zidack
Seconded: Trustee Lencioni - passed unanimously

2nd Reading Policy #5222
Evaluation of Non-
Administrative Staff

Motion to approve Policy #5222, Evaluation of Non-Administrative Staff, as amended.

Motion: Trustee Zidack
Seconded: Trustee Lencioni - passed unanimously

Discussion

Strategic Planning/Goals
For Anderson School

Trustee Catlett asked if all board members had a chance to come up with their tactical ideas. It was agreed to table discussion until the February meeting when all members had their input.

May 3, 2011 Election
Timeline

The Board discussed the idea of holding a mail ballot levy election in June during this legislative year and the possibility of not asking the voters for a levy request this year.

Business Manager/District
Clerk Evaluation Format

Chairperson Long asked Clerk Roberts to e-mail the current job description and evaluation format to all the board members. Once the Superintendent's evaluation is complete then they will begin on the Business Manager's.

Approval of Warrant Report

Motion to approve claim warrant #36650 - #36693, ACH Payments and Payroll Claims #2485 - #2547.

Motion: Trustee Zidack
Seconded: Trustee Catlett – passed unanimously.

Future Agenda Items

Board members discussed future agenda items.

The next regular board meeting will be held Wednesday, February 9, 2011.

Executive Session

Chairperson Long tabled the Executive Session

Adjournment

No objection to adjournment at 10 p.m.

Submitted by: _____
District Clerk Board Chair Date